



How do I receive my Health FSA dollars?

You may use your FSA Debit Card to pay for eligible expenses.

You may also request reimbursement for eligible expenses by submitting an FSA Claim Form and include receipts or Explanation of Benefits from your insurance provider. If you choose to submit a claim for reimbursement you will receive the reimbursement in the form of a check or you may sign up for Direct Deposit on the TaxSaver Plan website.

How does the Debit Card work?

- Works like a regular MasterCard and is linked directly to your FSA available balance for Health Care and Dependent Care FSA.
- Provides upfront reimbursement for eligible expenses. You never pay out-of-pocket.
- Sometimes, a receipt notification will be sent to your email address if we need more documentation after the card has been charged. Please follow the instructions in the email to ensure that your card will remain in good standing with the Plan.
- The FSA Debit Card can be used for Health/Limited FSA expenses as well as Dependent Day Care FSA expenses.
- You will receive your cards in the mail within 2 weeks of your enrollment into the FSA program. You will receive 2 cards in the mail with different card numbers. You may call the TaxSaver CSR Department to request additional cards for family members, as needed.
- **Cards expire every 5 years. As long as you remain active in the Plan, new cards will be automatically sent to you 30 days prior to the expiration date on the card to ensure no interruption in service.**

Where can the Health FSA Debit Card be used?

- The FSA Debit Card can be used at the physician's office, hospital, Urgent Care center, dentist/orthodontist, vision provider and approved retail and mail order pharmacies, AS LONG AS they have a proper Medical Merchant Category Code.

How do I receive my Dependent Care FSA dollars?

You may use your FSA Debit Card to pay your day care provider, if the provider accepts credit cards. The amount available on the card is always equal to the amount you have contributed to the Plan as of that day less reimbursements made from the account.

You may also request reimbursement for eligible expenses by submitting an FSA Claim Form and include receipts from your day care provider. When you submit a claim for reimbursement, you will receive your reimbursement via a check or you may sign up for direct deposit on the TaxSaver Plan website.

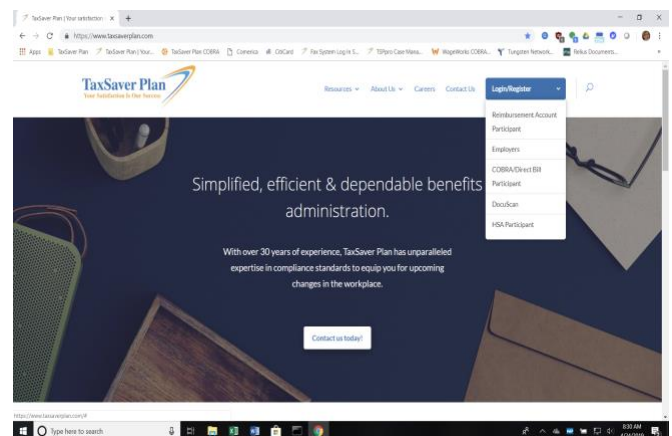
How do I submit my receipts?

You may mail, fax, email or submit a claim online or use the TaxSaver Plan Mobile App.

You can log into your account via the TaxSaver Plan website at www.taxesaverplan.com.

Click on REIMBURSEMENT ACCOUNT PARTICIPANT and enter your username and password. You can also view your account balance on this page.

Claims are reimbursed weekly on Wednesdays.



TaxSaver Plan

Your Satisfaction Is Our Success

FSA • HRA • COBRA Administrative Services



Additional Helpful Information:

Claims should be mailed to:

TaxSaver Plan

PO Box 609002

Dallas, TX 75360

Claims may also be submitted online at www.taxesaverplan.com.

To speak with a TaxSaver Plan customer care representative please
call: 1-800-328-4337 or email csr@taxesaverplan.com.

Watch our online video to learn more about FSAs:

